



# Neville's Cross Primary School & Nursery

## Admissions Policy for Nursery

*Date of policy: 30 September 2021*

*Review date: 30 September 2022*

*Neville's Cross is an inclusive family where all are nurtured to become happy, confident and resilient learners supported to reach their unique potential. Our children develop skills to become active members of our school, community and society.*

## **Admissions Policy**

### **Including Oversubscription Criteria**

All three and four year olds in England are entitled to free, part-time early learning, care and development. It lasts for up to two years, until children reach statutory school age.

Children can currently attend on a part-time basis for 15 hours a week, or on a full time basis of up to 30 hours per week.

We offer the following patterns for attendance:

**Option 1: 30 hours**

Monday – Friday: 9:00am – 3:45pm

**Option 2: 15 hours**

Monday – Friday: 9:00am – 12:00pm

**Option 3: 15 hours**

Monday: 9:00am – 3:45pm

Tuesday: 9:00am – 3:45pm

Wednesday: 9:00am – 12:00pm

**Option 4: 15 hours**

Wednesday: 12:30pm – 3:45pm

Thursday: 9:00am – 3:45pm

Friday: 9:00am – 3:45pm

**When does my child qualify for the free places?**

Child born between 1<sup>st</sup> April – 31<sup>st</sup> August: September term intake

Child born between 1<sup>st</sup> September – 31<sup>st</sup> December: January term intake

Child born between 1<sup>st</sup> January – 31<sup>st</sup> March: April term intake

**Priority will be given to children entitled to 15 hours per week and these places must be allocated first. Places are allocated for the 15 hours per week entitlement according to the oversubscription criteria listed below.**

- **Looked After Children**

Children who are 'Looked After' or a child who was previously Looked After but immediately after being Looked After became subject to an adoption, residence/child arrangement, or special guardianship order. A Looked After child is a child who is, at the time of making an application to a school, (a) in the care of a Local Authority, or (b) being provided with accommodation by a Local Authority in the exercise of their Social Services functions (see the definition in section 22 (1) of the Children Act 1989).

An adoption order is an order under section 12 of the Adoption Act 1976 or section 46 of the Adoption and Children Act 2002. A 'residence order' is an order settling the arrangement to be made as to the person with whom the child is to live under section 8 of the Children Act 1989. A child arrangement order is an order settling the arrangements to be made as to the person with whom the child is to live under section 14 of the Children and Families Act 2014. Section 14A of the Children Act 1989 defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians).

- **Children in Need**

The Children Act 1989 defines a child 'in need' as:

- a) He/she is unlikely to achieve or maintain, or to have the opportunity of achieving or maintaining, a reasonable standard of health or development without the provision of services by the Local Authority under Part 3 of the Act.
- b) His/her health or development is likely to be significantly impaired, or further impaired, without the provision for him/her of such services.
- c) He/she is disabled.

- **Age**

The offer of a place will be prioritised according to date of birth. Normally, the earliest date your child can be accepted for Early Years Provision is the term after the child's 3<sup>rd</sup> birthday. Where applicants have the same date of birth, priority will be given to the earliest date of application.

- **Those children who are only entitled to the universal entitlement of 15 hours free early education per week.**

Those children who are not eligible for the extended 30 hours offer should be offered the 15 hours universal entitlement for a minimum of three terms before they are due to enter a full time school place in the Reception year. Maintained nurseries should plan for this provision to ensure those who are only entitled to 15 hours are offered a place.

- **Children living in Other Authorities**

Although there are no catchment areas for places, preference will be given to children whose parents live within County Durham's administrative area. Only when all children living within the boundary of County Durham have been allocated a place, may a child living in a neighbouring area be offered a place.

### **30 Hours Funded Early Education Per Week, Term Time**

This is for 3 and 4 year olds from working families that meet the eligibility criteria. The 30 hours funded place will consist of the current 15 hours universal entitlement for all 3 and 4 year olds, which will be **extended** by an additional 15 funded hours. The additional 15 funded hours will be known as the '**extended entitlement**'

The maintained nursery school or unit will undertake a validation check on the eligibility code and details provided by the parent on the application form. On confirmation the code is valid the following criteria will be applied to all applicants:

If there are more places available than applications, all children will be offered a place. Subsequent applicants will be offered places until the provision is full. Once all places have been allocated, further applications will be included on a waiting list and places will be allocated in accordance with the 30 hours oversubscription criteria.

If there are more applications than places, the 30 oversubscription criteria will be applied as follows:

### **30 Hours Oversubscription Criteria**

Places will be allocated on a 'first come, first served' basis on receipt of a verified code.