

# Neville's Cross Primary School and Nursery

Relly Path, Neville's Cross, Durham, DH1 4JG

Tel: (0191) 3842249

Acting Head Teacher: Mrs C Ferguson

[nevillescros@durhamlearning.net](mailto:nevillescros@durhamlearning.net)

[www.nevillescros.durham.sch.uk](http://www.nevillescros.durham.sch.uk)



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This information is provided to parents/ carers outlining the proposals to continue to open the school to children whose parents are keyworkers or those classed as vulnerable, from 2nd June. Please read the information carefully and retain the letter for reference.

Please note, staff availability due to illness, self-isolation or bereavement may also impact on provision. We will inform you of any changes or developments as soon as possible.

## **School organisation and the school day**

### **How will children be grouped in school?**

The government advises that pupils are organised in 'bubbles' groups of no more than 15 children. Under these provisions, your child/children will be in a mixed-age group of up to 15 children. Specific adults, normally a teacher and a teaching assistant plus a lunchtime supervisor, will be assigned to work with each group. Siblings will be kept together, where possible. Membership of the groups will be fixed. Each group will be based in one classroom within which they will undertake all indoor activities. Groups will be retained for outside time too.

Please prepare your child/children by explaining that they may not be returning to their own classroom or be with their own teacher or teaching assistant. I will write separately to children to explain the arrangement directly to them.

### **When will my child/children be able to start school?**

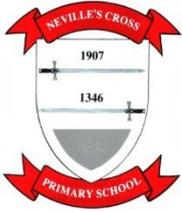
At present, the plan is to begin a gradual wider re-opening for more children of keyworkers parents from Monday 15th June. A staggered re-opening will ensure that we can prioritise helping children to feel safe and secure when they return to school. Well-being and safety are our top priorities, so it is essential that numbers in school increase gradually.

### **What times will school start and end?**

Start and end times to the school day will be staggered to allow time for handwashing routines and to limit the number of people at the school entrances. The school day will begin between 8.45 am and 9.15am, and end between 3.00pm and 3.30pm (unless you have a place confirmed for breakfast or teatime club). All children must be dropped off and collected by one adult only and at the specified times for your family.

*Drop off, pick up times and which entrance to use for your child/children will be sent via text.*

A one-way system will be in place at drop-off and pick-up times. Full details of this will be circulated before Tuesday 2 June.



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## Teaching and Learning

### **What will children be doing in school?**

The National Curriculum continues to be suspended and the government is appropriately encouraging schools to focus on well-being to support children in their return to school. The school day will be carefully planned by each group's allocated teacher/teaching assistant with a balance between learning and supporting children's well-being. We will make sure that progression and coherence is supported by organising school learning so that it is based upon that which is planned for home learning. This means that children in school and children at home will be covering the same or similar topics ensuring some level of consistency. This will support those key worker children who will not be attending school every day. Teachers/teaching assistants will use their professional judgement to adapt the school day as needed to meet the needs of children in the groups.

### **What will my child/children be able to use in school?**

Children will be allocated a personally designated set of equipment and stationery and some easy to clean resources. Limited access to IT equipment may be available. Children will not have access to certain resources, including those for messy play, soft items and role play items. Access to resources will be carefully monitored to support learning while prioritising good hygiene.

### **How much time will they get outside?**

Time outside will be on a rota system. Staff will encourage children to participate in activities that promote their physical fitness and well-being while outside. Access to sports and play equipment will be evaluated on an ongoing basis. The playground, MUGA and school field will be used to maximise the amount of time your child/children can spend outside.

## Clothing, items to bring and school dinner

### **What should my child/children wear for school?**

Children must wear clean clothing to school each day. *This DOES NOT need to be school uniform.* Please send your child/children to school in comfortable clothing, such as jogging bottoms/leggings/trousers, a T-Shirt, trainers or normal school shoes, and a sweatshirt. Please note that owing to the limitations of space, children will not be able to change into PE kit for outdoor activities, so we recommend that they wear clothing that is suitable for this. In line with normal school rules, it is not permitted for children to wear any jewellery or make up and long hair must be tied back



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## What should my child/children bring to school?

Children will need to bring a named waterproof coat and a named water bottle, which they will bring home each afternoon. Please do not send them into school with anything else, unless you choose to provide them with a packed lunch (see below).

## What options are there for school dinner?

We strongly encourage parents to make use of the school's lunch provision to limit items brought into school. School will provide packed lunches which will be brought to children's designated indoor spaces. Taylor Shaw will endeavour to provide variety with these lunches. Children in Reception, Year 1 and Year 2 continue to be eligible for free infant school meals. School packed lunches for children in Nursery and Key Stage 2 should be paid for in the usual way via ParentPay. Children are permitted to bring their own packed lunches if you wish to provide these.

## Health, safety and risk management

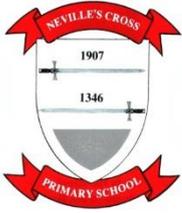
### What happens if someone displays Covid-19 symptoms?

Any child or adult who is presenting with symptoms of Covid-19 or is living with someone with symptoms must not come to the school and must follow the government's guidance on isolation. Children attending schools and early years settings and who have symptoms can be tested. Please follow the links we have provided to Government and NHS advice pages for further information. If a child or adult tests negative for Covid-19 they can return to school. If, however, they test positive then all children and staff within the child or adult's group will be sent home and will need to self-isolate for 14 days. If a child presents with symptoms whilst at school, they will be isolated in the workroom and must be collected from school by a parent/carer as soon as possible.

### How will social distancing work in school?

The government has stated that 'social distancing measures followed in wider society will be very difficult to maintain within a primary school.' We will be implementing measures to minimise contact, but we CANNOT guarantee that social distancing will be maintained throughout the school day. The measures being taken include:

- Altering the layout of classrooms so that desks are separated, and unnecessary furniture has been removed.
- Use of markings to help children, staff and parents maintain appropriate distances.
- Provision of a strict timetable for groups to leave rooms to access outdoor spaces
- Keeping internal and external doors and classroom windows open where possible
- Staggering start and end times to prevent crowding at the school gate and in corridors
- Promoting regular handwashing including when entering and leaving the building, and after being outside.



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## What other safety measures will be in place?

The Government advises that face masks should not be worn in primary schools. Appropriate Personal Protective Equipment (PPE) will be available for staff to use in the specific situations set out in the Government's guidance, e.g. supporting a child who is unwell.

Additional cleaning will take place throughout the school, and a deep clean will take place once each week. Ample supplies of hand sanitiser, soap and paper towels have been purchased for each classroom. Children will wash their hands frequently, including on entry to the school, before and after dinner, and whenever they leave or enter their designated room. Hand sanitiser will be available in each classroom and in other locations around the building. We will follow the 'catch it, bin it, kill it' protocol, so everyone must wash their hands after they cough or sneeze. Please talk to your child/children about these guidelines, emphasising that they must sneeze/cough into a tissue or their bended elbow. We will promote this in school. Please emphasise that tissues must be disposed of in the correct bin, which will be clearly identified, and that children should ask a member of staff if they are unsure about this. It is essential that parents/carers promote effective handwashing at home to ensure children understand the importance of this.

## Other

### What if a child has a toilet accident, needs first aid in school or requires medication?

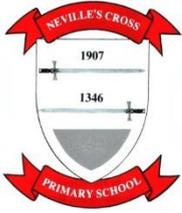
If a child has a toilet accident in school, they will be supported while they change themselves as far as possible, but PPE will be available to staff if further assistance is required. First aid will be administered by an adult wearing PPE. If your child/children requires prescribed medication other than those specified on existing medical plans, please contact the school office by email to make arrangements for this. You can email in advance of 2nd June or telephone the school office from 2nd June between 8:45am and 3.30pm. Children should not be given paracetamol or ibuprofen (e.g. Calpol, Nurofen or non-branded varieties) before attending school as these medications may mask a high temperature.

### Will breakfast and teatime club be available?

We have very limited numbers for each of these due to limited staff and limitations dictated by the government in terms of how many staff should be with each bubble of children. Please contact us if you require wraparound care and we can let you know our availability.

### Communicating with school

Please communicate with school via the [nevillescros@durhamlearning.net](mailto:nevillescros@durhamlearning.net) email or text system for general enquires. For emergencies or to inform us about attendance please telephone the school on 0191 3842249 between 8:45am and 3.30pm. The school office will be open from Tuesday 2nd June. Staff will be unable to take messages at their entrances.



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## Further information

Further information the staff members that children will be working with, the classroom allocated, start and end times to the school day and starting date will be sent via text.

Finally, we understand that it is entirely natural that you child will have concerns and questions about starting to attend school again. And also for those children who have attended emergency childcare to date but that will be different for them too. Parents are encouraged to explain the changes detailed above to their children before they return and to reassure them that staff will ensure everyone is kept as safe as is possible and will address their concerns and questions in school.